# REQUEST FOR PROPOSAL (RFP) RENOVATION OF BLDG NO 1&2 (CLASS-IV) WITH PLASTERING, OBD & PAINTING ETC IN PRIMARY WING, ARMY PUBLIC SCHOOL BAREILLY

Dear Sir,

- 1. Please reference advertisement published in local news paper Dainik Jagran dated 23 Aug 2022.
- 2. On behalf of Army Public School Bareilly, bids are invited through open tendering from reputed Regd Firms dealing in construction/repair work for Renovation of Bldg No 1&2 (CI-IV) with plastering, OBD & Painting etc at Primary Wing of Army Public School Bareilly as per requirements listed in Part II of this RFP. The date of commencement is provisional and subject to change and will be notified before the commencement of work.
- 3. Tenders are invited from vendors having GST Number to Renovation of Bldg No 1&2 (CI-IV) with plastering, OBD & Painting etc at Primary Wing of Army Public School Bareilly in accordance to the specification attached as **Appendix 'B'**. Sealed tenders are invited to be dropped in the tender box on or before <u>31 Aug 2022 till 1200hrs</u>. The sealed tender will be opened by a board of officers on date and time to be intimated later.
- 4. General Information about the tender:-
  - (a) Tender reference No 1035/APS dated 22 Aug 2022.
  - (b) Last date and time for receipt of tender 31 Aug 2022, till 1200 hrs
  - (c) Time and date for opening of tenders will be intimated later.
  - (d) Place of opening of tenders Senior Wing, Army Public School, Bareilly Cantt.
  - (e) Address for Communication Senior Wing, Army Public School, Bareilly Cantt- 243001.
  - (f) Location of tender box- Senior Wing, Army Public School, Bareilly. Only bids found in tender box.
  - (g) Tender conditions acceptance letter to be given compulsorily as given in **Appendix-E**
- 5. <u>Clarification Regarding Contents of the RFP</u>. A prospective bidder who requires clarification regarding RFP and technical issue shall be able to get the same between the start time/date and end time/date of clarification of the tender with Tender Inviting Authority (TIA) the bidders are requested to contact the Principal, Army Public School, Bareilly e-mail at <a href="mailto:apsbareillycantt@gmail.com">apsbareillycantt@gmail.com</a> (as provided in the tender document) during office times on working days only.
- 6. The tender shall be submitted **in single stage two bid system**, of the Technical and Commercial bids.
- 7. Quotation shall remain valid up to 30 days from the date of opening of tender. (**Note:** Bid Validity period may be increased/decreased on a case to case basis with the approval of CFA).

#### **Submission/Opening of Tenders.**

8. PLEASE QUOTE OUR RFP NUMBER AND DATE OF TENDER OPENING ON SEALED COVER. FAILURE TO DO SO WILL RENDER YOUR OFFER INVALID.

	Contd2/-
(Signature of Contractor)	(Accepting Officer)

- 9. The Technical and Commercial bids are to be submitted in two separate sealed envelopes, duly marked as "Technical Bid as per **Appx 'A'** for RFP No.1035/APS dated 22 Aug 2022 and "Commercial Bid for RFP No. 1035/APS dated 22 Aug 2022". The quotations are to be super-scribed with your firm's name, address and official seal and ink signed by an authorized representative of the tenderer. Sealed Bids addressed to Principal, Army Public School, Bareilly Cantt should be dropped in tender box located at Army Public School, Bareilly Cantt (Senior Wing), or to be sent by registered post so as to reach this office by due date and time. No responsibility will be taken for postal delay or non-delivery/non-receipt of tender documents. Tenders sent by fax would not be considered.
- 10. Sealed quotations will be opened by a committee on due date and time. Your authorized representative can attend the tender opening.
- 11. To avoid any complications with regard to Late Receipt/ Non-receipt of Tenders, it may please be noted that responsibility rests with the tenderer to ensure that tenders reach this office before due date. Late quotes will be rejected outright.
- 12. Commercial offers will be opened only of those firms, who's Technical Offers have been found suitable after technical evaluation. Further negotiations will be made with the selected bidder (L1) as determined by the committee. The date, time and venue fixed for this purpose will be intimated separately.
- 13. <u>Earnest Money Deposit</u>. The bidders are required to deposit an EMD amounting of 3% of total contract value Rs 20,250/- with a validity of 180 days, in the form of an Account Payee Demand Draft or Fixed Deposit Receipt or Banker's Cheque or Bank Guarantee from any of the public or a private sector bank authorized to conduct government business.

### 14. Requirement of Installation/Commissioning.

- (a) Delivery/installation of items shall be completed within 60 days from the date of Work order at Primary Wing, Army Public School, Bareilly. On completion of delivery, APS Bareilly will issue a certificate.
- (b) Installation including acceptance testing shall be completed within 60 days from the date of delivery at Primary Wing, Army Public School, Bareilly. On completion of installation including acceptance and testing. Army Public School, Bareilly will issue a certificate.
- 15. <u>Delivery Period</u>. Delivery period for supply of items would be as given in paragraph 14 above. Please note that contract can be cancelled unilaterally by the Buyer in case items are not received within the contracted delivery period. Extension of contracted delivery period will be at the sole discretion of the Buyer with applicability of LD clause.
- 16. <u>Liquidated Damages</u>. In the event of the seller's failure to submit the Bonds/ Guarantees and documents, supply the stores/ goods as specified in this contract, the buyer may, at his discretion, withhold any payment until the completion of the contract. The buyer may also deduct from the seller as agreed liquidated damages to the sum of Rs. 0.5% of the contract price of the delayed/ undelivered stores/services mentioned above for every week of delay or part of a week, subject to maximum value of liquidated damages being not higher than 10% of the value of delayed stores/ services.

	Contd3/-
(Signature of Contractor)	(Accepting Officer)

### **Special Conditions.**

### 17. Performance Bank Guarantee.

- (a) The Bidder will be required to furnish a Performance Guarantee as per the format attached as **Appendix-C**, by way of Bank Guarantee through a public sector bank or a private sector bank authorized to conduct government business (ICICI Bank Ltd., Axis Bank Ltd or HDFC Bank Ltd.) for a **sum equal to 3% of the contract value within thirty days of receipt of the confirmed order or before the commencement of contract, whichever is earlier** (or within such extended time as may at the sole description of the Govt be granted to the contractor by the contract sanctioning authority).
- (b) FDR should be **valid up to 180 days beyond the date of completion of contractual obligations**. The deposit receipts should be made out in the name of APS Bareilly.
- (c) Until receipt of the performance security deposit in full or in the event of the non-submission of the performance security deposit, the earnest money will be retained and considered as part of performance security deposit, and the balance amount of it, if any will be deducted from the payment or bills of the contractor by the Army Public School, Bareilly.
- (d) The Officer(s) sanctioning the contract has the right to invoke the performance security deposit in case of any breach of the contract by the seller or by not delivering the stores by the due dates of the contract for any contract of the vendor operational with the school.
- (e) The seller will have to refund to the school any claim under the warranty clause and other claim(s) that may arise out or under this (or other) contract (s) as soon as a demand to that effect is made by the contract sanctioning officer, failing which such claims will be recovered by adjustment against the performance security deposits. Should this sum be not sufficient to cover the full amount recoverable, the seller shall pay the remaining balance due to the government on demand or even otherwise as due.
- (f) The performance security deposit as per this contract can be adjusted by the school if there is any claim whatsoever it has against the seller relating to this contract or otherwise.
- (g) Performance Security Deposit or any balance thereof remaining at the end of the contract shall not be returned to the seller until their accounts have been finally settled and until seller has executed the usual 'No Demand Certificate'. The performance security deposit will be refunded to the seller only after the completion of the contract in all respect and on submission of 'No Demand Certificate' obtainable from Contract Operating Officer by the seller.

	Contd4/-
(Signature of Contractor)	(Accepting Officer)

- Payment Terms. 100% amount of total value of contract shall be paid to the 18. contractor for Renovation of Bldg No 1&2 (CI-IV) with plastering, OBD & Painting etc at Primary Wing of Army Public School Bareilly after approval by Inspection and checking committee on receipt of purchase voucher/ bills duly supported with all documents through cheque. Bills must clearly indicate GST registration number and detailed break-up of GST, failing which the payment will not be released. It will be mandatory for the Bidders to indicate their bank account numbers and other relevant e-payment details so that payments could be made preferably through RTGS/NEFT mechanism wherever feasible or through cheques 100% of bills to APS Principal. APS, Principal will directly pay to the contractor through ECS/EFT/electronic transfer.
- 19. Repeat Order Clause. School may place a repeat order for same items at the same cost within six months time period from the date of supply order.
- Acceptance Testing. All items will be subjected to detailed acceptance testing 20. procedure by a Board of Officers as per scope of work for the project. The details of the procedure will be worked out jointly by the vendor and the users. The specification of the items should be in conformity with the details provided by the vendor and as per the given specifications. Any additional equipment needed for acceptance testing would be provided by the Vendor at his own cost. In case any item is found not as laid down specifications and the consignment rejected, the vendor shall remove the items from user premises at his cost. The user would issue an acceptance certificate on successful completion of acceptance testing.
- 21. **Mode of Payment**. One time payment through cheque after checking by a Board for specification and smooth functioning of equipments.
- 22. **Advance Payments.** No advance payment(s) will be made.
- 23. Quality. The quality of the stores delivered according to the present Contract shall correspond to the technical conditions and standards valid for the deliveries of the same stores in Seller's country or specifications enumerated. The following quality requirements to be met and dimensions of Renovation of Bldg No 1&2 (CI-IV) with plastering, OBD & Painting etc at Primary Wing of Army Public School Bareilly to be as per specification:-
  - The tiles make by Kajariya, Somany, Orient Bell, HSIL and Johnson. (a)
  - The sanitary fitting make by Hindware, Cera, Kolher & Parryware (b)
  - (c) False Ceiling make by - Gyproc, Arm strong, Shera & USG Global
  - (d) The Ceiling Fan/exhaust fan make by- Bajaj, Havells or Crompton.
  - The mirror make by Sant Gobain and other similar brand (thickness 2.5 mm (e) & size 03 ft x 04 ft)
  - (f) The switch board & wire make by – Tycon, Havells, RR Cable, Klick or Anchor
  - The plumbing of all the sanitary fitting to be included where are necessary (Make by- Applo & Finolex)

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	Contd5/-
(Signature of Contractor)	(Accepting Officer)

- (h) The work to be covered by a warranty of minimum 10 years.
- (j) The material used in all will be new and not reused.
- (k) All installation work to include all original accessory and fitting.
- (I) All items will have to be approved before installation.
- 24. <u>Inspection Authority.</u> The inspection will be carried out by a Board of Officers on behalf of the buyer. The mode of inspection will be joint inspection.

### 25. Terms And Conditions.

- (a) The contract will be given to the selected Vendor and the price quoted must remain valid for 180 days.
- (b) The selected Vendor has to complete the work within 60 days from the date of Work Order. This is a rate contract for a period of 180 days from the date of commencement of the contract and delivery at school premises.
- (c) The school authorities have right to terminate the contract in case of unsatisfactory quality and quantity or any other dispute and no claim whatsoever shall be admissible to the contractor on this account.
- (d) The Vendor will obey and observe the instructions issued by Principal, Army Public School, Bareilly, Purchase Committee or Competent Authority.
- (e) It must be noted that only Courts in Bareilly have jurisdiction to entertain any proceedings related to this contract whether during pendency or after expiry/termination.
- (f) The delivery/installation of material is delayed due to causes not attributable to Force Majeure clause for more than seven days after the scheduled date of delivery.
- (g) The contractor is declared bankrupt or becomes insolvent or in any other way fail to perform or observe any condition of the contract.
- (h) The delivery of material is delayed due to causes of Force Majeure by more than six months.
- (j) The Buyer has noticed that the contractor has utilised the services of any Indian/ Foreign agent in getting this contract and paid any commission to such individual/company etc.

	Contd6
(Signature of Contractor)	(Accepting Officer)

#### **Pre-Bid Conference**

26. All clarifications are to be resolved in the Pre-Bid Conference along with a sample to be provided to the school on 30 Aug 2022 at Principal office, Army Public School, Bareilly, prior to submission of bids. No revision of Commercial Bid would be permitted after opening of the Technical Bid.

### **Commercial Bid**

27. The Commercial bid is to be submitted strictly in accordance with **Appendix-B** to this tender enquiry. The Commercial bid once opened, will not be subjected to unilateral revision by the firm, unless the firm is called for price negotiations specifically and asked to justify the rates.

### Conditions under which this RFP is issued.

- 28. This RFP is being issued with no financial commitment and school reserves the right to change or vary any part thereof at any stage. The school reserves the right to reject any or all of the offers without assigning any reason whatsoever. The school also reserves the right to withdraw the RFP, if necessary at any stage.
- 29. **Photographs**. Two copies of passport size photographs of the Sole Proprietor / all partners of the Firm, as applicable, duly attested (To be fwd by L1 Vendor post negotiation only).
- 30. <u>Time and Date for Opening of Bids</u>. 31 Aug 2022 at 1200 hours. If due to any exigency, the due date for opening of the Bids is declared a closed holiday, the bids will be opened on the next working day at the same time or on any other day/time, as intimated by the authority inviting RFP.
- 31. <u>Location of the Tender Box</u>. APS, Bareilly, UP, 243001. Only those Bids that found in the tender box will be opened.
- 32. <u>Place of Opening of the Bids</u>. APS, Bareilly, the Bidders may depute their representatives, duly authorized in writing, to attend the opening of bids on the due date and time. Rates quoted by all vendors will be read out in the presence of the representatives of all the Contractors. This event will not be postponed due to non-presence of your representative.
- 33. <u>Clarification Regarding Contents of the RFP</u>. A prospective bidder who requires clarification regarding e-tendering process, RFP and technical issue shall be able to get the clarification between the Clarification start time/date and clarification end time/date with Tender Inviting Authority (TIA) the bidders are requested to contact the APS e-mail at <a href="mailto:apsbareillycantt@gmail.com">apsbareillycantt@gmail.com</a> (as provided in the tender document) during office times on working days only.
- 34. <u>Rejection of Bids</u>. Canvassing by the Contractor in any form, unsolicited letter and post-tender correction may invoke suspension from being eligible to submit bids / proposals for the entire contractual year / period of contract for which the bids have been invited through this tender. Conditional tenders will be rejected.

	Contd7/-
(Signature of Contractor)	(Accepting Officer)

35. <u>Earnest Money Deposit (EMD)</u>. Bidders are required to submit the Earnest Money Deposit (EMD), as per Government of India, Ministry of Finance, Department of Expenditure, Procurement Policy Division, Office Memorandum No F.9/4/2020-PPD dated 12 Nov 2020. However, the certificate of "Bid Security Declaration" alongwith EMD, will be submitted by the firms, as given at **Appendix - D**.

### 36. Risk & Expense Clause.

- (a) The Contract Operating Officer may reject the supplies in whole or in part if in his opinion they are not, in all respects, in accordance with the contract.
- (b) Seller shall not charge or be paid for supplies rejected as per provisions contained herein, and such supplies shall be removed by seller at his own expense.
- (c) Seller shall neither claim nor be entitled to payment for any damage due to rejected supplies.

### 37. Force Majeure Clause.

- (a) Neither party shall bear responsibility for the complete or partial non performance of any of its obligations (except for failure to pay any sum which has become due on account of receipt of goods under the provisions of the present contract), if the non-performance results from such Force Majeure circumstances as Flood, Fire, Earth Quake and other acts of God as well as War, Military operation, blockade, Acts or Actions of State Authorities or any other circumstances beyond the parties control that have arisen after the conclusion of the present contract.
- (b) In such circumstances the time stipulated for the performance of an obligation under the present contract is extended correspondingly for the period of time of action of these circumstances and their consequences.
- 38. **Option Clause**. To take care of any change in the requirement during the period of the Contract, the Buyer reserves the right to place orders for additional quantity up to a maximum of 100% of the originally contracted quantity at the same rate and terms of the contract.
- 39. <u>Transportation</u>. The stores shall be delivered CIP (Carriage and Insurance Paid) destination at APS Bareilly as per work order mentioned. The seller will bear the costs and freight necessary to bring the goods to the port of destination. The seller will contract for insurance and pay the insurance premium.
- 40. Please acknowledge receipt.

Thanking you,

Yours faithfully

(Dr Sarita Sirohi) Principal

(Signature of contractor)

### **TECHNICAL BID**

# RENOVATION OF BLDG NO 1&2 (CLASS-IV) WITH PLASTERING, OBD & PAINTING ETC IN PRIMARY WING, ARMY PUBLIC SCHOOL BAREILLY

While dropping the quotation in quotation box/forward the sealed quotation, the following points to be taken care of :-

Ser No	Documents/Features of items	Documents produced by Vendor Yes/No	Remarks
(a)	Certificate of experience in Civil Works		
(b)	Certificate of firm's registration for GST, excise and TIN.		
(c)	ITCC for last two years		
(d)	List of establishment/ organization where your firm is executing supply alongwith a zerox copy of work order/certificate of satisfactory performance.		
(e)	DD of Rs 20250/- refundable as EMD		
(f)	Certificate for acceptance of terms & conditions mentioned in RFP.		

# **Consignees Details:**

### The Principal

Army Public School, Birdwood Lines, Bareilly Cantt - Pin -243001.

Date: Aug 2022 (Signature of the Authorized Signatory Company's Seal)

# **COMMERCIAL BID**

# RENOVATION OF BLDG NO 1&2 (CLASS-IV) WITH PLASTERING, OBD & PAINTING ETC IN PRIMARY WING, ARMY PUBLIC SCHOOL BAREILLY

S No	Nomenclature	A/U	Qty	Rate	Amount
1.	Taking down cement plaster where required including racking out joints, hacking for key & scrubbing down with water and Material & labour 12mm thick (1:4) plaster work in same wall complete all as specified and directed.	Sqft	1500	Rs	
2.	Taking down old shutter, removing from site and Supply & fixing 32 mm thick factory made flush door shutters max size 7' x 4' complete all as specified and directed.	Nos	08	Rs	
3.	Taking down unserviceable roof top light and Supply & fixing E-board false ceiling in the same space all as specified and directed.	Sqft	100	Rs	
4.	Supply & Fixing mild steel window frame in inner side of existing windows with fixing of stainless steel mosquito proofing jali in the same frame of size 4' x 4' all as specified & directed.	Nos	23	Rs	
5.	Material & labour for complete removal of existing treatment of OBD/ white wash/ paint from internal wall and applying of two coat OBD on wall/ ceiling over a coat of primer & wall care putty (Asian product code – 0079 or JK wall care putty/ Birla white wall care putty) of 1 mm thickness Make: Royale luxury emulsion shyne distemper of Asian paint, Nerolac beauty acrylic distemper or Berger bison acrylic distemper all as specified and directed.	Sqft	6000	Rs	
6.	Material & labour for completed removal of existing white wash/ OBD/ paint from external wall and applying two coats of Apex exterior paint (Asian paint/ berger paint) over a coat 1mm thick cement based wall care putty on the same wall/ newly plastered surfaces complete all as specified and directed.		5800	Rs	
7.	Taking down sub main wiring/ service cable making good disturbed surfaces to match with the existing surfaces of walls including removing from site and material & labour in repairs sub main wiring 2 run of Flame retardant low smoke (FRLS) PVC insulated & unsheathed multi stranded copper conductor of nominal cross sectional are 6.0 sqmm all as specified and directed.	RM	70	RsTotal	

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No		1	Qty	Rate	Amount
_ 1			B/F from previous Page		
8.	Taking down old unserviceable aluminium/copper point wiring (light, ceiling fan, wall mounted fan, socket etc) including unserviceable fittings such as switch, socket, ceiling rose, lamp holder, light fittings, Bakelite sheet, terminal box etc and making good to disturbed surfaces of wall/floor and ceiling etc. Material & labour for point wiring with 1.5 sqmm cable PVC unsheathed and insulated copper multi stranded conductor, flame retardant low smoke (FRLS) cable (red colour cables to be used for live connection and black colour cables to be used for neutral connection) controlled by one way switch drown through socket, ceiling rose, fan regulator etc all as specified. (Make-Havells/Anchor)		100	Rs	
9.	Supply & fixing LED Tube light fitting 1 x 20 watt, 220V, AC decorative box type with driver, holder including LED tube light connecting up with three core flexible copper conductor cable suitable size from ceiling rose complete all as specified and directed. (Make- Havells/ Anchor)	Nos	42	Rs	
10.	Supply & Fixing in repairs Sheet metal enclosures (DBS) when MCBs to be used 8 way 240 volt double door single pole & neutral with 240 Amps rated bus bar and MCB SPN upto 63 Amps and SP upto 32 Amps 230 volts complete all as specified and directed.  Total	Nos	03	Rs	
	GST if any				
	Grand Total				

Note :-	(a) The work to be covered by a warranty of minimum one year. No chipping off					
	on paint and no moss on surfaces after painting. If any switch on wiring found non					
	functional should be changed immediately.					
	(b) All items incorporated in work must be approved before installation.					
	(c) A variation of (+/-) 10% may be considered in the total area.					
	(d) All fittings of CCTV cameras, TAL system etc will not be disturbed. If any					
	item taken down, it should be safely kept at place assigned by Primary Wing					
	Coordinator.					

Date: Aug 2022 (Signature and authorized company seal)

# PERFORMANCE BANK GUARANTEE FORMAT

From :
То
The Principal, APS Bareilly
Dear Sir,
1. Whereas Principal, Army Public School, Bareilly (For and on behalf of The President of India) has entered into a contract No dated (hereinafter referred to as the said contract) with M/s
2. We shall not be discharged or released from this undertaking and guarantee by any arrangements, variations made between you and the Contractor, indulgence to the Seller by you, or by any alterations in the obligations of the contractor or by any forbearance whether as to payment, time performance or otherwise.
3. In no case shall the amount of this guarantee be increased.
4. This guarantee shall remain valid for 06 months from the date of acceptance of Supply Order and until all the stores and documentation have been delivered/installation according to the contractual obligations under the said contract.
5. Unless a demand or claim under this guarantee is made on us in writing or on before the aforesaid expiry date as provide in the above referred contract or unless this guarantee is extended by us, all your rights under this guarantee shall be forfeited and we shall be discharged from the liabilities hereunder.
6. This guarantee shall be a continuing guarantee and shall not be discharged by and change in the constitution of the Bank or in the constitution of M/s
Yours faithfully, Dated :

# Appendix -D (Refers to Para 35 of the RFP)

# **CERTIFICATE: BID SECURITY DECLARATION**

То			nt of India e Principal, APS Bareilly		
Dear	Sir,				
have	it bids/ been	propos invited	•		_
	(a) period		raw or amend impair or de	erogate from the Bid in any respect wi	thin the
	(b) Having been notified of the acceptance of our tender by the buyer during period of its validity:-				
		(i) contra docum	act before the deadline def	nance Security for the due performance ined in the request for the proposal / o	
		(ii)	Fail or refuse to sign, acco	ept / execute the contract.	
2.	This o	ertifica	te is irrevocable.		
Statio				{Signature of Tender(s)}	
				(Name in Block letters)	
				Address	

# **TENDER CONDITIONS: ACCEPTANCE LETTER**

To,

The Principal, Army Public School, Bareilly

# **SUBJECT: ACCEPTANCE OF TERMS AND CONDITIONS OF TENDER**

Tender Reference No: date2022.
Name of the Tender/Work. Renovation of Bldg No 1&2 (CI-IV) with plastering, OBD & Painting etc at Primary Wing of Army Public School Bareilly as per conditions given in RFP 1035/APS dated 22 Aug 2022.
Dear Sir,
1. I/We have downloaded/obtained the tender documents for the above mentioned Tender/Work from as per your advertisement given in the newspaper.
2. I/we hereby certify that I/We have read entire terms and conditions of the tender documents enclosed with the Tender Enquiry.
3. The corrigendum(s) issued from time to time by your department/organization too have also been taken into consideration, while submitting the acceptance letter.
4. I/We hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum (s) in its totally/entirely.
5. The technical bid and its enclosures as submitted in physical form as mentioned in RFP is the true copy of the documents.
6. In case any provisions of this Tender are found violated, your Department/ Organisation shall be at liberty to reject this Tender / bid, including suspension of my / our Firm from being eligible to submit bids / proposals for the entire contractual year / period of contract for which the bids have been invited through this tender, and we shall not have any claim / right against the Department in satisfaction of this condition.
Yours faithfully,
Signature of the Bidder with office seal